

U.S. Department of State Privacy Impact Assessment Summary

TITLE: Post Medical Capability (PMC)

Date: July 9, 2007

- I. Describe the information to be collected (e.g., nature and source). Be sure to include any information in an identifiable form, e.g., name, address, social security number or other identifying number or code, telephone number, email address, etc).**

Collect and store information about the availability of medical facilities at post, and the capability and quality of local medical services provided at post. Information will only include the business name of medical facilities, the business name medical practices, individual medical provider's names, business telephone, business e-mail, and business address.

- II. Why is the information being collected (e.g., to determine eligibility)?**

The information is being collected to provide information on the medical capabilities at each post. The information is used by medical providers to determine the medical support available at each post.

- III. How will the information be used (e.g., to verify existing data)?**

The information is used to assess the capability of post and the locality to provide medical care to Foreign Service Officers and their family members that will or are requesting to be assigned to that location.

- IV. Will you share the information with others (e.g., another agency for a programmatic purpose)? If yes, list the entities.**

Information in the Post Medical Capabilities application will not be directly shared with others. However, information devoid of attribution to the Department of State will be available to other agencies through a commercial database.

- V. Describe what opportunities individuals have been given to decline to provide information or to consent to particular use of the information (e.g., whether individual may withhold permission for a particular use).**

Information is collected by the Department of State medical employee located at post. Information is collected from public sources such as business directories, internet, yellow pages, phone directories, or advertisements. Individual medical providers will be asked to provide publicly available

information such as name, address, specialty, hours of operation, and phone number. As such, no information is contained within the Post Medical Capability application that is not available through the public domain.

VI. How will the information be secured (e.g., administrative and technological controls)?

Information is secured by use of password and login procedures. Each user is authenticated by the program manager and then assigned a distinctive password. Information is contained in the application and secured from unauthorized access through use of firewalls, antivirus software, and installation of all software patches as approved by the software vendors.

VII. How will the data be retrieved (e.g., will it be retrieved by a personal identifier such as name, social security number, address, telephone number or some other identifier that is unique to an individual)?

Data will be retrieved by users accessing the individual post. No data will be maintained or retrieved by any personal identifier such as name, business name, business address, business telephone, or business e-mail.